

Meeting Minutes - April 16, 2024

Present: PAC members, including Principal and representatives from parents and teachers.

Key Points Discussed:

1. Call to Order
 - The meeting was called to order by the PAC chairs and second by a parent representative.
 - The chair welcomed all attendees and formally opened the meeting.
 - The agenda for the meeting was reviewed and unanimously approved by the PAC members.

Principal Announcements:

2. Prom and Graduation Events
 - Prom: Scheduled for Friday at 2:00. Final arrangements to be confirmed by the event committee.
 - Graduation: Scheduled for May 11th at 7 PM. Early County has been informed. Coordination with vendors is ongoing.
3. PTSO Activities and Graduation Practice
 - PTSO activities planned for the week of graduation.
 - Graduation practice is set for May 3rd. Staff to ensure all preparations are completed.
4. Sports Program and Participation
 - Decline in girls' sports participation noted. Strategies to increase participation to be developed.
 - Overall sports program expected to be strong next year with new teams joining the region. Recruitment for new teams is in progress.
5. Teacher and Student Programs
 - ESOL teacher engagement, particularly with Spanish-speaking students, is crucial. Efforts to increase parent engagement through bilingual communication.
 - Discussion on student limits in programs and feedback from other schools. Review of current limitations and possible expansions.
6. Career and Technical Education
 - Exploring further partnerships and funding opportunities.
 - Construction pathway developments discussed, including the need for additional resources and support.
 - Heavy Equipment Operator (HEO) simulators received positive feedback. Additional feedback from students and instructors to be gathered.
 - Limited student acceptance into the program; Georgia is the only state offering this pathway. Promotion efforts to highlight this unique offering.
 - Schools like East Forsyth and South Atlanta HS also offer similar programs. Potential collaboration opportunities to be explored.
7. Equity and Pathways
 - Allocation of funds to support pathways. Funding to be distributed based on program needs and student impact.
 - Potential phasing out of certain pathways to accommodate HEO. Evaluation of existing pathways and their relevance.
8. Leadership Retreat

- Scheduled for June 3-6 at Millgrove HS. Agenda to include strategic planning and team-building activities.
 - PLCs (Personal Learning Communities) scheduled for June 10-13 for teacher planning. Focus on collaborative approaches to curriculum development.
9. Professional Learning Communities (PLCs)
- Effective teaching practices discussed for on-level and AP students. Emphasis on differentiated instruction and student engagement.
 - Focus on multi-language learners (MLL), not just ELL. Comprehensive support plans to be developed for Spanish-speaking populations.
10. Programs to be implemented
- End of year CSIP to focus on 4 areas of culture/climate, graduation rate, attendance, and curriculum
 - Dunwoody Reads 2.0 set goal to analyze more data by implementing article and response
 - Mentoring Program with RTI and at-risk students to start next year
 - Whisper program new for Dekalb with focus on culture and climate
11. Multilingual Learners (MLL) Program
- Emphasis on planning and testing with the Elevation program. Training sessions for teachers to be scheduled.
 - Mentoring program for at-risk students to start next year. Recruitment of mentors and development of mentoring curriculum.

PTSO Report:

12. End-of-Year Events and Programs
- Various activities including Dunwoody Reads 2.0, data analysis, and article responses. Expansion of literacy programs and increased student participation.
 - Cultural and climate initiatives discussed. Implementation of programs to improve school climate and student well-being.
13. Senior Awards and Graduation Preparation
- Senior awards night and Chromebook returns. Process for Chromebook returns to be streamlined.
 - Parking lotteries and attendance policies for seniors. Policies to be communicated clearly to students and parents.
14. Community and Student Engagement
- Positive feedback for honors and counselor engagement. Continued efforts to increase student recognition and support.
 - Updates on student translation and ESOL society activities. Plans to expand student-led initiatives.
15. Facility and Equipment Updates
- Auditorium sound and lighting adjustments. Maintenance team to address issues promptly.
 - Stadium updates and board meeting preparations. Progress to be monitored and reported.
16. Equity and Inclusion Efforts
- Board positions open for election in May. Promotion of equity and inclusion in board member selection.

- Community concerns about bus transportation affecting attendance and sports participation. Development of solutions to address transportation issues.

Teacher Report:

17. Staffing and Resource Allocation

- Need for additional ESOL teachers and paraprofessionals. Recruitment efforts to fill 3 positions for MLC.
- Issues with copier and printer availability. Immediate actions to be taken to ensure functionality.
- School nurse leaves at 2pm, question to possibly extend day

18. County observations of classrooms

- Teachers welcome feedback from Assistant Principals
- Future instructional coaching

19. Concerns of Students' bathroom behavior discussed

- Brainstormed ideas to regulate unwanted bathroom use
- Concerns voiced with students having access to bathrooms

20. Transportation Issues

- Ongoing bus shortages and communication issues. Improvement in communication with parents and alternative transportation arrangements.
- Impact on student attendance and participation in sports. Coordination with transportation department for better planning.

21. Counselor and Scheduling Concerns

- Incorrect class schedules for freshmen. Review and correction of schedules by counselors.
- Bridge programs for student transitions discussed. Implementation of support programs for incoming students.

22. Meeting Adjourned

- Lisa Seigle made a motion to end the meeting, and it was seconded by Marjorie Steinbrenner. The motion was unanimously approved.

Action Items:

1. Follow-up on Prom and Graduation Logistics: Ensure all details are finalized and communicated to stakeholders.
2. Address Sports Participation: Develop strategies to increase girls' sports participation and overall program engagement.
3. Implement HEO Program Adjustments: Finalize student acceptance and gather ongoing feedback for improvement.
4. Enhance PLC and MLL Programs: Focus on effective teaching practices and support for multilingual learners through professional development.
5. Resolve Resource and Staffing Issues: Hire additional staff, improve resource availability, and address technology needs.
6. Improve Communication on Transportation: Ensure timely updates and develop contingency plans for bus shortages.
7. Correct Scheduling Errors: Work with counselors to rectify class schedule inaccuracies and improve the registration process.

These minutes provide a detailed summary of the discussed topics and agreed-upon actions during the meeting on April 16, 2024.